

Panaji, 18th July, 2019 (Asadha 27, 1941)

SERIES I No. 16

OFFICIAL GAZETTE

GOVERNMENT OF GOA

PUBLISHED BY AUTHORITY

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GOVERNMENT OF GOA

Department of Animal Husbandry and
Veterinary Services

Directorate of Animal Husbandry and Veterinary
Services

Notification

7-7(46)/I/AHVS/2019-20/2204

Read:- (1) Notification No. 7-7(46)AHVS dated 14-07-2011 published in Official Gazette (OG), Series I No. 15 dated 14-07-2011 and
(2) Notification No. 7-7/(46)/2012-13/AHVS/ /3718 dated 18-10-2012 published in O. G. Series I No. 29 dated 18-10-2012.

(3) Corrigendum No. 7-7(46)/2015-16/AHVS /4089 dated 28-10-2015 published in O. G. Series I No. 32 dated 05-11-2015.

The following Amended (Modified) Scheme approved by the Government is published for general information:

DAIRY EQUIPMENT SCHEME (AMENDED)**Modified**

Aims and Objectives.— (1) To assist the farmers to procure dairy equipment.

(2) To reduce the practical difficulties of the farmers to purchase the equipment needed for dairy farming, and reduce manpower.

(3) To give a boost to the dairy industry.

Eligibility.— (1) All the farmers having dairy milch animals.

(2) Farmer should be a bonafide resident of Goa for at least preceding 5 years, own a cattle shed with milch animals in the state of Goa.

Procedure.— The farmer should apply on a prescribed application form in duplicate as at Annexure-I and submit it through the local Veterinary Officer/Assistant Director along with—

(a) 5 years residential certificate.

(b) Self Certified copy of ration card or Election card or any other proof of identity and address issued by Government of Goa, India including Nationalized Bank.

(c) Affidavit and Agreement signed & completed in all respects.

(d) 2 passport size photograph of the Applicant.

(e) Quotations of the items to be purchased.

Duly filled in consent form should be appended to the application for seeding of Aadhaar Card details.

The concerned Officer shall scrutinize the application and forward it to the Directorate of Animal Husbandry & Veterinary Services, Patto-Panaji within 30 days of its receipt.

On approval of application, which will have a validity of one year, the beneficiary shall submit the original purchase receipts or bills from authorized dealers/suppliers along with duly certified photographs within 90 days to the local Assistant Director/Veterinary Officer, for onward submission to the Directorate.

On receiving the documents completed in all respects the Department will release the subsidy within 60 days maximum.

The concerned Officer shall maintain a register of all the equipment purchased under the scheme.

Conditions for release of subsidy.— (1) Subsidy will be available for purchase of only new equipment/implements as per Annexure-II for a Dairy Unit, provided the farmer has not claimed the subsidy for the items purchased earlier under any other scheme.

(2) The beneficiary shall sign a Bond with the Department before the release of subsidy.

(3) Subsidy @ 75% of the permissible cost of the equipment as per Annexure- II shall be limited to Rs. 2.0 lakhs only on the total equipments purchased.

(4) Subsidy amount shall be directly credited to beneficiary's bank account through Electronic Clearance System (ECS) only.

(5) Subsidy will be released only if the farmer has the approval of the Directorate in Advance for permission to purchase the equipment.

(6) Claims for purchase of dairy equipment be entertained provided the total claims do not exceed Rs. 2.0 lakhs as subsidy per beneficiary.

(7) However, Government may relax any of the clauses as felt deemed fit necessary from time to time.

(8) Items mentioned at serial Nos. 1, 2, 3, 8, 9, 10, 13, 15, 16, 18, 22 and 23 in Annexure-II shall be purchased from authorized dealers registered with Directorate of Animal Husbandry and Veterinary Services, Government of Goa.

(9) Photographs of duly installed dairy equipment specially the Generator set, chaff cutter, shed washer, milking machine and of Wall Mounted/Pedestal Industrial Fan with its respective serial number* and with the beneficiary in the background should be forwarded to the Area Officer along with the

bill. The area officer to verify the equipment *vis a vis* the photographs and the duly certified photographs with the bill should be forwarded to Head Office for release of subsidy.

*The serial number of the machinery should essentially be either embossed on the equipment or alternatively be punched on a metal plate affixed to the motor. Also, the

beneficiary should ensure that the warranty card is duly stamped by the dealer.

Interpretation.— If any question arises regarding interpretation of any clause, word, expression of the scheme, the decision shall lie with Government, which shall be final and binding on all concerned.

ANNEXURE - I

GOVERNMENT OF GOA

DEPARTMENT OF ANIMAL HUSBANDRY & VETERINARY SERVICES
PATTO, PANAJI - GOA

"Dairy Equipment Scheme" (Amended) Modified

Photograph
of the
applicant

- (1) Full name of the applicant: (IN BLOCK LETTERS)

.....
Surname First name Father's/Husband's name

- (2) Male/Female

- (3) Permanent address: a) House No. b) Ward

c) Village d) Taluka

e) Constituency

f) Telephone No. g) Mobile No.

- (4) Names of members of the family:

- (5) Category: OBC/ST/SC/General (In case of SC/ST - Certificate to be produced)

- (6) Educational Qualification

- (7) Bank Name. Branch

Account No.

MICR No. IFSC No.

- (8) Age:

- (9) Information of existing milch animals, if any:—

Type of animal	Adult		Heifers		Young Female Calves	
	Cow	Buffalo	Cow	Buffalo	Cow	Buffalo
Cross Bred Cow/ /Imp. She Buff./ /Indigenous breed						
Local/ND						

- (10) Daily milk production (In Litres): Cow milk:Buff..milk

- (11) Quantity of milk daily sold to Dairy Co-op. Society (Litres):
- (12) Name of the Dairy Co-op. Society & Membership No.:
- (13) Type of Cattle Shed (Pucca/Kaccha) and its capacity
- (14) Items applied for
- (15) List of the equipments on which subsidy is availed earlier under any departmental scheme
.....
.....

(16) Annexure to be attached: (a) 5 years Residence Certificate (residence) from Mamlatdar/Sarpanch/or from Chairman of Dairy Society, countersigned by concerned Asst. Director/Veterinary Officer.

(b) Certified copy of Ration Card or Election card or any other proof of identity and address issued by Government of Goa, India including Nationalized Bank.

(c) Agreement signed and complete in all respects.

(d) 2 Passport size photograph of the applicant.

(e) Quotations of the items to be purchased.

I hereby certify that I have read the entire scheme containing its rules, regulations and guidelines and do hereby agree to abide by them and to any changes, which the Government may like to make from time to time. I further certify that all information given by me is true to the best of my knowledge and belief and also agree that in case it is found to be false, that I shall be liable for any action as Government may find it fit and appropriate to impose upon me.

Date:

Signature of the Applicant
Full Name
Address

FOR OFFICE USE ONLY

Remarks of Area Veterinary Officer/Asst. Director

.....
.....
.....

ECS Payment Code No.:

Date:

Signature of Assistant Director/Veterinary Officer

Official Seal

ANNEXURE - II

FOLLOWING EQUIPMENTS ARE USED IN DAIRY ENTERPRISE IN THE STATE OF GOA

Sr. No.	PARTICULARS	DISCRIPTION/ /UNIT Cost	Permissible/ /NOS	Permissible	ELIGIBILITY	LIMITATIONS
			Rs.			
1.	GEN SET	2.8 KV Petrol cum Kerosene/Diesel/ /Gas Operated	50000	1	5 Milch C. B. Cows/ /Imp Buffalo/ /Indigenous breed (minimum)	

2. CHAF CUTTER	Power Operated 2 H.P Motor	25000	1	5 Milch C.B. Cows/ /Imp Buffalo/ /Indigenous breed (minimum)	
3. ANIMAL SHED WASHER	1.5 H.P Motor Power Operated	20000	1	5 Milch C.B. Cows/ /Imp Buffalo/ /Indigenous breed (minimum)	
4. SPRAY PUMP	15 LIT Capacity	2000	1	5 Milch C.B. Cows/ /Imp Buffalo/ /Indigenous breed (minimum)	
5. DEHORNER	Electric Operated	1500	1	20 Milch C.B. Cows/ /Imp Buffalo/ /Indigenous breed (minimum)	
6. HOOF TRIMMER	Manually Operated	7000	1	5 Milch C.B. Cows/ /Imp Buffalo/ /Indigenous breed (minimum)	
7. HOOF TRIMMING KNIVES SET	Set of 07 Knives	3000	1	5 Milch C.B. Cows/ /Imp Buffalo/ /Indigenous breed (minimum)	
8. MILKING MACHINE	Single Cluster with Accessories	50000	1	5 Milch C.B. Cows/ /Imp Buffalo Animals/Indige- nous breed and above	
9. MILKING MACHINE	Double Cluster with Accessories	70000	1	20 Milch C.B. Cows/ /Imp Buffalo Animals/ /Indigenous breed and above	
10. CLUSTER CAN ASSEMBLY	Single Cluster	30000	1	for 20 Milch C.B. Cows/Imp Buffalo Animals/Indige- nous breed and above	
11. CALF NIPPLE BUCKET	Calf Nipple Bucket	1500	1	2 Milch C.B. Cows/ /Imp Buffalo Animals/ /Indigenous breed and above	
12. TREATMENT CRATE	G.I Pipe 2 inch	7000	1	5 Milch C.B. Cows/ /Imp Buffalo Animals/ /Indigenous breed and above	
13. MILK CANS	20 Lts SS	1800	10	2 Milch C.B. Cows/ /Imp Buffalo Animals/ /Indigenous breed and above	1 can for 2 CBC/Imp Buffaloes Animals Maximum 10 Cans

14. NYLON ROPES	10 MM	180	25 KGS	5 Milch C.B. Cows/ /Imp Buffalo Animals/ /Indigenous breed and above	maximum for 50 milking CBC/Imp Buffalo animals (1/2 Kg animals)
15. FAN FOR COW SHED *	Ceiling Fan/Wall mounted fan	2500	2	5 Milch C.B. Cows/ /Imp Buffalo Animals/ /Indigenous breed and above	10 fans (2 for 5 Animals)
16. PVC PIPE LINE 6 KG FOR DUNG DISPOSAL	6 Kg X 4 inch X 6 mts	1500 PER PIPE	3	5 Milch C.B. Cows/ /Imp Buffalo Animals/ /Indigenous breed and above	
17. WHEEL BARROW WITH ZINC METAL BUCKET	Two Wheels 25" x 22" of 16 C	5500	1	5 Milch C.B. Cows/ /Imp Buffalo Animals/ /Indigenous breed and above	
18. WATER STORAGE TANK	500 Lts capacity	3500	1	5 Milch C.B. Cows/ /Imp Buffalo Animals/ /Indigenous breed and above	Maximum capacity 5000 liters for 50 CBC/imp Buffaloes
19. SICKLES	Sickle	250	5	2 Milch C.B. Cows/ /Imp Buffalo Animals/ /Indigenous breed and above	One Sickle for 10 CBC/ imp buffalo Animals
20. PICKAXE	Pickaxe Medium size	300	1	5 Milch C.B. Cows/ /Imp Buffalo Animals/ /Indigenous breed and above	
21. GAMELAS	Gamelas Medium size	250	10	2 Milch C.B. Cows/ /Imp Buffalo Animals/ /Indigenous breed and above	1 Gamelas For 2 CBC/ Imp Buffalo Animals/ /Indigenous breed
22. RUBBER MATS	dimension 6 x 4 feet, 18 mm thickness	2500	10	one mat/CBC or imp. Buff./Indigenous breed	Maximum 10 mats per farmer
23. WALL MOUNTED/Air circulating fans /PEDESTAL INDUSTRIAL FAN *		10000	1	10 Milch C.B. Cows/ /Imp Buffalo Animals Indigenous breed/ /and above	1 fan for 10 Milch C.B. Cows/Imp Buffalo Animals/ Indigenous breed. Maximum of 3 fans per beneficiary

N.B: PERMISSIBLE SUBSIDY LIMITED TO Rs. 2,00,000/- (Rupees two lakhs only).

* Beneficiary is eligible either for ceiling/wall mounted fan or for wall mounted/pedestal industrial fan.

N.B.: Items mentioned at serial Nos. 1, 2, 3, 8, 9, 10, 13, 15, 16, 18, 22 and 23 in Annexure-II shall be purchased from authorized dealers registered with Directorate of Animal Husbandry and Veterinary Services, Government of Goa, and who are having their Offices in Goa offering after sales services.

BOND EXECUTED BY THE ANIMAL OWNER TOWARDS THE RELEASE OF SUBSIDY UNDER THE "Dairy Equipment Scheme"(Amended) Modified

An agreement made this.....day ofof the year Two thousandbetween Shri/ /Smt..... of Village..... Taluka..... herein called the Bounder and the Owner which terms shall include their heirs assigns and legal representative and Shri/ /Smt..... resident of herein after called the Surety and the Second part, the Director of Animal Husbandry and Veterinary Services, Panaji, Goa, herein after called the Government of the third part with witnesses.

That in consideration of the Government granting under order No. dated.....to the above mentioned Shri/Smt..... release a subsidy of Rs.....(Rupees.....towards the purchase of Dairy equipments the bounder agrees to the following conditions:—

1. The bounder agrees that the equipments are purchased as per the existing rules of the scheme and all formalities have been carried out before the purchase of equipments.

2. The equipments will be maintained properly in the Cattle shed of the owner and available at all times for inspection by the Officer, from the Department of Animal Husbandry.

3. The equipments will not be sold, transferred to any person or persons until completion of a period of three and half years (42 months) from the date of release of subsidy as per terms and conditions of scheme.

4. I agree to forward the Photographs of duly installed dairy equipment specially the Generator set, chaff cutter, shed washer, milking machine and Wall Mounted/Pedestal Industrial Fan with its respective serial number and with the beneficiary in the background to the Area Officer along with the bill.

5. In case of any breach of this Agreement, it shall be Lawful for the Government to recover the entire subsidy amount paid so far, through the Milk incentives and/or eligible subsidies of other Departmental Schemes and/or under land revenue code and/or any other mode the Government may deem fit.

Signed by—

1. Bounder

2. Surety

Name

Name

Address

Address

WITNESSES:

1.

2.

Signed in the presence of

Director

Signature with date

ANNEXURE-III

APPLICATION FOR REGISTRATION BY DEALER OF DAIRY EQUIPMENT WITH DEPARTMENT OF
ANIMAL HUSBANDRY AND VETERINARY SERVICES

To
The Director,
Directorate of Animal Husbandry &
Veterinary Services,
Pashusamvardhan Bhavan,
Patto, Panaji-Goa.

Sub:- Registrations of Dealer under Dairy Equipment scheme.

Sir,

I hereby submit that we are the registered Dealer/Distributor/Authorized Agent of various dairy equipments having an Office in Goa and offering After Sales Service/items for sale in Goa of various companies as detailed below.

Sr. No.	Type of item/ /particulars	Capacity size	Manufacturing/ /Company	Validity of Dealership/ /Distributorship	BIS/ISI/ISO Standards
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

The copy of the valid dealership/sub dealer Certificate for each item is attached herewith along with all mandatory documents as specified by the Department.

The details of my establishments are as below:-

1. Name of the Establishments
2. Name of the Owner
3. Address of the Establishment
4. Registration No. of Establishment
5. Phone No./Mobile Number
6. Email ID
7. Contact Person (Additional)

It is hereby requested that I may be considered as a registered dealer/distributor for the above mentioned equipment/materials in State of Goa under the Dairy Equipment scheme of Directorate of Animal Husbandry as per the Terms and Conditions of the Department. I hereby agree to deposit registration fees of Rs. 5000/- for a period of 5 years.

I hereby submit an undertaking to adhere to Term and Condition governing registration along with this application.

List of Documents attached

Sr. No.	Particulars of documents	Valid up to	Yes/No.
1.	Ownership documents of premises		
2.	Letter Head of the Dealer		
3.	Authorised Dealership certificate		
4.	GST Registration Certificate		
5.	Price List Item wise		
6.	Specifications & brochures		
7.	Registration Certificate under shop and establishment		
8.	Photo ID of Proprietor		
9.	BIS/ISI standard certificate (if applicable)		
10.	IT/PAN card photocopy		
11.	Photo of Goa bases establishment with name board		
12.	Copy of Bank Pass book		
13.	Authorized signatory in the State (address and mobile number)		

Signature

Name of Authorised Signatory

Official Stamp

Date

Place

TERMS AND CONDITIONS

Sub:- REGISTRATION OF DEALER FOR DAIRY EQUIPMENT SCHEME.

In view of various practical difficulties faced while processing and sanctioning of the applications under Dairy Equipment Scheme, registration of dealers supplying dairy equipments/items is found necessary to safeguard the interest of the State as well as of the beneficiaries.

1. The Dealer shall submit the detailed application in prescribed format along with document listed in application, attached herewith.
2. Registration shall be done for a period of 5 financial years (FY'S).
3. Fees towards registration of Dealer shall be Rs 5,000/- (Rs. Five Thousand only). The fees shall be paid once covering entire period of 5 years.
4. The Dealer shall register for various types of items they are dealing in Dairy infrastructure and the registration shall be effective from date of approval to 31st March of respective financial year viz. first year.

5. For subsequent four years the Dealer shall invariably submit valid dealership certificate and price list for respective financial year on or before 15th April for further extension of registration. The same shall be submitted to the Deputy Director looking after the Dairy Equipment Scheme, Department of Animal Husbandry and Veterinary Services, Pashusamvardhan Bhavan, Patto-Panaji.
6. For Registration as a Dealer attested copies of documents such as Ownership documents of premises, Letter Head of the Dealer, Authorised Dealership certificate, GST Registration Certificate, Price List, Specifications & brochures Item wise, Registration Certificate under shop and establishment, Photo ID of Proprietor, BIS/ISI standard certificate (if applicable), IT/PAN card photocopy, Photo of Goa based establishment with name board, Copy of Bank Pass book, Authorized signatory in the State (address and mobile number) shall be submitted once during initial registration. However same shall be kept updated from time to time and shall be produced if required in future if asked by Department/Inspecting team.
7. The Dealer/Authorized Signatory shall submit their email ID and mobile no. for timely/advance intimation of registration status via mail/message.
8. Upon receiving administrative approval the dealers will pay the fees at Head Office.
9. A Security Deposit of Rs. 25,000/- would be paid in favor of Director of Animal Husbandry and Veterinary Services by the Dealer covering entire period of 5 years. The security deposit will be refunded after completion of term of registration.
10. In case of suspension/cancellation of registration by the State Government due to supply of substandard material/faulty installation the fees paid by the Dealer and Security deposit given by the Dealer will not be refunded and the dealer will be black listed.
11. The amount received towards fees shall be credited to Budget Head.
 0404 — Dairy Development;
 00 —;
 800 — Other Receipts;
 81 — Other Items.

Director of Animal Husbandry and Veterinary Services reserves the right to accept/reject any application and his decision in this regard will be final.

(Dr. Santosh V. Desai),
 Director of A.H. & V.S.

UNDERTAKING

I resident of proprietor of hereby undertake to abide by all the terms and conditions laid down to register my dealership with the Directorate of Animal Husbandry and Veterinary Services, Government of Goa. I hereby promise to provide prompt service to the beneficiaries. I also undertake to provide efficient after sale service to the consumers.

Date:

Place:

Signature with Official Seal

The expenditure towards the scheme shall be debited to the following Budget Head of account.

- 2404 – Dairy Development;
00 –;
102 – Dairy Development Project;
01 – Rural Dairy Extension (Plan);
33 – Subsidies.

The scheme shall be implemented with immediate effect.

By order and in the name of Governor of Goa.

Dr. Santosh V. Desai, Director & ex officio Joint Secretary (AH).

Panaji, 12th July, 2019.



Department of Home

Home—General Division

Notification

11/13/91-HD(G)/Vol.-I/1941

initially valid upto 28-02-2015. The said scheme was extended from time to time. The latest extension of the said Scheme was upto 28-02-2019 as extended vide the Government Notification referred to at serial No. (4) in the preamble.

- Read:- (1) Notification No. 11/13/91-HD(G) dated 20-08-2013 published in the Official Gazette Series I No. 22 dated 29-08-2013.
- (2) Notification No. 11/13/91-HD(G) dated 18-05-2015 published in the Official Gazette Series I No. 8 dated 21-05-2015.
- (3) Notification No. 11/13/91-HD(G)/ /2028 dated 15-06-2016 published in the Official Gazette Series I No. 12 dated 23-06-2016.
- (4) Notification No. 11/13/91-HD(G)/ /1226 dated 02-05-2017 published in the Official Gazette Series I No. 6 dated 11-05-2017.

And whereas, the Government desired that the continuity of the said Scheme is essential to bestow the benefits under the Scheme to the children of freedom fighters registered with the Home Department, the Government of Goa is pleased to extend the validity of the said Scheme for a further period of two years with effect from 1st March, 2019. Consequently, the provision as contained in Clause 3(c) of the said scheme, regarding reservation of 2% posts under Group A and B based on roster points shall continue for a further period of two years w.e.f. 1st March, 2019.

Now, therefore, the Governor of Goa is pleased to extend the validity of the said Scheme for a further period of two years w.e.f. 1-03-2019 upto 28-02-2021.

Whereas, the Government of Goa vide Notification No. 11/13/91 HD(G) dated 20-08-2013, published in the Official Gazette, Series I No. 22 dated 29-08-2013 (hereinafter called the “principal Notification”) framed the scheme for providing employment in Government to the children of freedom fighters as announced in the Budget Speech 2013-14. As per the principal notification the said scheme was

By order and in the name of the Governor of Goa.

Nilesh K. Dhaigodkar, Under Secretary (Home-I).

Porvorim, 11th July, 2019.

Department of Personnel

Notification

1/1/2019-PER

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Goa hereby makes the following rules to regulate the recruitment to the Group 'C', Non-Ministerial, Non-Gazetted posts, in the Directorate of Higher Education, Government of Goa, namely:—

1. *Short title, application and commencement.*— (1) These rules may be called the Government of Goa, Directorate of Higher Education, Group 'C' Non-Ministerial, Non-Gazetted posts, Recruitment Rules, 2019.

(2) They shall apply to the post specified in column (2) of the Schedule to these rules (hereinafter called as the "said Schedule").

(3) They shall come into force from the date of their publication in the Official Gazette.

2. *Number, classification and the level in the pay matrix.*— The number of posts, classification of the said posts and the level in the pay matrix attached thereto shall be as specified in columns (3) to (5) of the said Schedule:

Provided that the Government may vary the number of posts as specified in column (3) of the said Schedule from time to time subject to exigencies of work.

3. *Method of recruitment, age limit and other qualifications.*— The method of

recruitment to the said post, age limit, qualifications and other matters connected therewith shall be as specified in columns (6) to (14) of the said Schedule.

4. *Disqualification.*— No person who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service:

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where, the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes, Other Backward Classes, Ex-serviceman and other special categories of persons in accordance with the orders issued by the Government from time to time in that regard.

By order and in the name of the
Governor of Goa.

Anjali Sehrawat, IAS, Special Secretary
(Personnel).

Porvorim, 8th July, 2019.

SCHEDULE

Sl. No.	Name/ designa- tion of the post	Number of posts	Classifi- cation	Level in the Pay Matrix	Whether selection post or non- selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age & educational qualifications prescribed for the direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment, whether by direct recruitment or by promotion/ or by deputation/ transfer/contract and percentage of the vacancies to be filled by various methods	In case of recruit- ment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made	If a D.P.C./ D.S.C. exists, what is its compo- sition	Circum- stances in which the Goa Public Service Commission is to be consulted in making recruitment
1	1. Librarian Grade-I.	07 (2019) (Subject to variation depen- dent on workload).	Group 'C' Non- Gazetted.	L-5.	Selec- tion.	Not exceed- ing 45 years (Relaxable for Govern- ment servants upto five years in accordance with the instructions or orders issued by the Government from time to time).	Essential: (1) Bachelor Degree in Library and Information Science of a recognized University or its equivalent. (2) Three years experience in a Library recognized by the Government. (3) Knowledge of Konkani. Desirable: Knowledge of Marathi.	N. A.	Two years.	50% by promotion, failing which, by direct recruitment and 50% by direct recruit- ment.	Promotion: Librarian Grade-II with three years regular service in the grade.	Group 'C', D.S.C./ D.P.C.	N. A.
2.	Librarian Grade-II.	07 (2019) (Subject to variation depen- dent on workload).	Group 'C' Non- Gazetted.	L-4.	Selec- tion.	Not exceed- ing 45 years (Relaxable for Govern- ment servants upto five years in accordance with the instructions or orders issued by the Government from time to time).	Essential: (1) Bachelor Degree in Library and Information Science of a recognized University or its equivalent. (2) Knowledge of Konkani. Desirable: Knowledge of Marathi.	N. A.	Two years.	By direct recruitment.	N. A.	Group 'C', D.S.C.	N. A.

Department of Revenue

Notification

22/9/2014-RD

Whereas, the draft Rules, namely, the Goa Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Rules, 2019, which the Government of Goa proposed to make in exercise of the powers conferred by section 109 of the Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act, 2013 (Central Act No. 30 of 2013) (hereinafter referred to as the "said Act"), were pre-published as required by section 112 of the said Act, vide the Government Notification No. 22/9/2014-RD dated 21-02-2019 of the Department of Revenue, Government of Goa, in the Official Gazette, Series I No. 48, dated 28-02-2019, inviting objections and suggestions from all persons likely to be affected thereby within a period of fifteen days from the date of publication of the said Notification in the Official Gazette;

And whereas, the said Official Gazette was made available to the public on 28-02-2019;

And whereas, objections/suggestions received from the public on the said draft Rules have been considered by the Government.

Now, therefore, in exercise of the powers conferred by section 109 of the Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act, 2013 (Central Act No. 30 of 2013) and all other powers enabling it in this behalf, the Government of Goa hereby makes the following rules, namely:—

CHAPTER-I

Preliminary

1. *Short title and commencement.*— (1) These rules may be called the Goa Right to

Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Rules, 2019.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. *Definitions.*— (1) In these rules, unless the context otherwise requires,—

(a) "Act" means the Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act, 2013 (Central Act 30 of 2013);

(b) "Annexure" means the annexure appended to these Rules;

(c) "Form" means a form appended to these Rules;

(d) "Government" means the Government of Goa;

(e) "Gram Sabha" means the Grama Sabha as specified under section 4 of the Goa Panchayat Raj Act, 1994 (Goa Act No. 14 of 1994);

(f) "section" means a section of the Act;

(g) "Social Impact Assessment Study" means Social Impact Assessment Study carried out under sub-section (1) of section 4 of the Act;

(h) "Social Impact Management Plan" means Social Impact Management Plan prepared by the authority under sub-section (6) of section 4 of the Act;

(i) "State" means the State of Goa.

(2) Words and expressions used and not defined in these rules but defined in the Act shall have the same meanings as are respectively assigned to them in the Act.

CHAPTER-II

Proposal for Acquisition of Land

3. *Proposal for acquisition of land.*— (1) The proposal for acquisition of land shall be

submitted by the Requiring Body to the Collector in Form I along with the following documents, namely:—

- (i) detailed project report;
- (ii) sanction letter of the project;
- (iii) estimated cost of the project;
- (iv) three copies of map(s) showing the affected areas;
- (v) certified copies of the survey records of the land to be acquired;
- (vi) receipt of the amount deposited with the Economic Development Corporation towards the cost of land acquisition;
- (vii) Zoning information of the land to be acquired;
- (viii) any other document or information required by the Collector.

(2) Upon receipt of the proposal under sub-rule (1), the Collector shall constitute a Committee of officers consisting of Deputy Collector/Land Acquisition Officer, officers from the Town and Country Planning Department, Agriculture Department or any other Departments as he deems necessary, to make field visit with the Requiring Body, examine the revenue records and submit its report, to him, as to whether such proposal is consistent with the provisions of the Act. The Committee shall submit its report within a period of sixty working days from the date of reference of such proposal made to it by the Collector.

(3) If the Collector, based on the report of the Committee, other information available with him and instructions issued by the Government in this regard, is satisfied that the proposal is consistent with the provisions of the Act, he shall submit the report to the Government, otherwise, he shall record the reasons thereof in writing and return the proposal to the Requiring Body.

CHAPTER-III

Social impact assessment study

4. *Social Impact Assessment study*.— (1) A Notification issued under sub-section (1) of

section 4 shall be published in the Official Gazette and made available in local language to the local authority and in the offices of the Collector, the Sub-Divisional Officer, Special Land Acquisition Officer, concerned Mamlatdar, Village Panchayat/Municipality/Municipal Corporation for inspection of the public and shall be published in atleast two local newspapers having wide circulation in the State and such notification shall be published also in the form of posters affixed at conspicuous places in the affected area and shall be uploaded on the website of the District Collector and the Government. If the Requiring Body has deposited processing fee, such notification shall be issued within thirty days of such deposit.

(2) The Social Impact Assessment study shall be conducted in consultation with concerned Village Panchayat, Municipality or Municipal Corporation, at village level or ward level, as the case may be, in the affected area and it shall be followed by a public hearing in the affected area by giving adequate publicity about the date and time and venue for the public hearing, which shall be recorded in writing, to ascertain the views of the affected families.

(3) The Social Impact Assessment Report alongwith a Social Impact Management Plan shall be submitted, to the Government within a period of six months from the date of commencement of the Social Impact Assessment Study. Such Report shall include details as respect all the matters specified in Annexure "A" and the views of the affected families recorded in writing.

(4) The Social Impact Management Plan which is required to be prepared under sub-section (6) of section 4 shall include details as respect all the matters specified in Annexure "B".

(5) The Social Impact Assessment Report and the Social Impact Management Plan shall be published in the Official Gazette and made available in the local language to the concerned Village Panchayat, Municipality or

Municipal Corporation, in the affected area and in the Offices of the Collector, Sub-Divisional Officer, Land Acquisition Officer and Mamlatdar for inspection of the public and shall be also uploaded on the website of the District Collector and the Government.

5. *Institutional support and facilitation for Social Impact Assessment.*— (1) The Government shall establish the "State Social Impact Assessment (SIA) Unit" and "District Social Impact Assessment Units" (DSIA) in consultation with Collector of the concerned district which shall be independent organizations and responsible for ensuring that all Social Impact Assessments are commissioned and conducted by the persons or bodies, other than the Requiring Body, as per the provisions of the Act, for all cases of land acquisition under the Act.

(2) The State Social Impact Assessment Unit, with the assistance of District Social Impact Assessment Units, shall perform the following functions, namely:—

(a) build and continuously expand the State Database of qualified Social Impact Assessment Resource Partners and Practitioners, which shall serve as a network of individuals and institutions with the required skills and capacities to conduct Social Impact Assessment Study for land acquisition, Rehabilitation and Resettlement;

(b) on the request of the Government, conduct Social Impact Assessment Study by preparing project-specific Terms of Reference.

(c) conduct training and capacity building programmes for the Social Impact Assessment team and community surveyors and make available manuals, tools, comparative case study reports and other materials required for the analysis;

(d) provide ongoing support and corrective action, as required during the Social Impact Assessment process;

(e) ensure that the transaction based and web-based workflow for Social Impact Assessments and Management Information System for Land Acquisition and Rehabilitation and Resettlement is maintained and all relevant documents are disclosed as per the provisions of the Act;

(f) maintain catalogue of all Social Impact Assessments and associated primary material; and

(g) continuously review, evaluate and strengthen the quality of Social Impact Assessments and the capacities available to conduct them across the State.

6. *Project-specific Terms of Reference and processing fee for carrying out the Social Impact Assessment Study.*— (1) Where the Government intends to acquire land, the proposal for such land acquisition shall be sent along with all the relevant documents to the State (SIA) Unit, which shall,—

(a) prepare a detailed project-specific Terms of Reference for each proposal of land acquisition, listing all the activities that must be carried out indicating the appropriate team size, number of field teams and profile of the team members, and stipulate the Schedule and deadlines for key deliverables for the Social Impact Assessment as detailed in Annexure "C";

(b) determine an estimated processing fee for carrying out the Social Impact Assessment on the basis of the Terms of Reference with clear break-up of fee for each item or activity. The fee amount shall be based on the parameters specified by the Government including area, type of project and the number of affected families.

(2) Ten per cent of such fee shall be allocated to the State Social Impact Assessment Unit as administrative expenses for preparing the Terms of Reference for determining an estimated processing fee of Social impact assessment.

(3) The Requiring Body shall deposit the estimated processing fee for social impact assessment along with administrative fee as decided by way of e-challan.

7. Selection of the Social Impact Assessment Team.— (1) The State Social Impact Assessment Unit shall be responsible for selecting the Social Impact Assessment Team for each project from the individuals and institutions registered or empanelled in the State Database of qualified Social Impact Assessment Resource Partners and Practitioners. The services of Universities, Colleges, Non-Governmental Organizations and Research Institutions also can be obtained for the purpose.

(2) The Requiring Body shall not be involved in any way in the process of selection of the Social Impact Assessment Team.

(3) The size and criteria for selection of the Social Impact Assessment Team shall be as per the project-specific Terms of Reference developed and specified by the State Social Impact Assessment Unit.

(4) The Social Impact Assessment Team may be constituted by appointing individuals or an organization with experience in conducting social impact assessments or related field-based assessments and such team may include—

(a) a combination of independent practitioners, social activists, academicians, technical experts, who are not connected in any manner with the Requiring Body; and

(b) at least one woman member.

(5) A team leader shall be appointed from amongst the members of the Social Impact Assessment Team to liaison with the State Social Impact Assessment Unit throughout the assessment period.

(6) While selecting the Social Impact Assessment Team, it shall be ensured that

there is no conflict of interest involving the team members selected to assess the concerned project.

(7) If, at any stage, it is found that any team member or any family member of the team member directly or indirectly receives any benefit from the Requiring Body or any other stakeholder in the project, such member shall be removed after giving him an opportunity of hearing within a period of 15 days from the date of complaint/information of team member or any family member of the team member receiving any benefits as stated above.

8. Process of conducting the Social Impact Assessment.— (1) The Social Impact Assessment Team shall collect and analyze a range of quantitative and qualitative land data, undertake detailed site visits, use participatory methods such as focused group discussions, participatory rural appraisal techniques and informant interviews in preparing the Social Impact Assessment Report.

(2) All relevant project reports and feasibility studies shall be made available to the Social Impact Assessment Team throughout the Social Impact Assessment process. Any information sought by the Social Impact Assessment Team shall be provided to it at the earliest within ten days. The Collector shall be responsible to furnish the information as requested by the Social Impact Assessment team.

(3) A detailed assessment based on a thorough analysis of all relevant land records and data, field verification, review and comparison with similar projects shall be conducted by the Social Impact Assessment Team. The assessment shall determine the following, namely:—

(a) a total area of impact under the proposed project, including both land to be acquired and areas that will be affected by environmental, social or other impacts of the project;

(b) quantity and location of land proposed to be acquired for the project;

(c) the bare minimum required land proposed for acquisition;

(d) possible alternative sites or location for the project and feasibility;

(e) whether, the land proposed for acquisition in Scheduled Area is a demonstrable last resort;

(f) land, if any, already purchased, alienated, leased or acquired and the intended use for each plot of land required for the project;

(g) the possibility of use of any public, unutilized land for the project and whether any of such land is under occupation;

(h) nature of the land, present use and classification of land and if it is an agricultural land, the irrigation coverage for such land and the cropping pattern;

(i) whether special provisions with respect to food security have been adhered to in the proposed land acquisition;

(j) size of holdings, ownership patterns, land distribution, number of residential houses, public and private infrastructure and assets; and

(k) land price and recent changes in ownership, transfer and use of lands over the last three years.

(4) Based on the land assessment, land records and field verification, the Social Impact Assessment shall also provide an accurate estimate of the number of affected families and the number of displaced families among them and ensure that Social Impact Assessment team as far as possible enumerates all affected families:

Provided that where enumeration is not possible a representative sample shall be done.

(5) The Requiring Body shall identify the legal heirs of the deceased person whose name is appearing in land records pertaining to the land proposed to be acquired.

(6) A socio-economic and cultural profile of the affected area to be prepared on the basis of available data and statistics, field visits and consultations as per the details specified in Annexure "A":

Provided that where the projects requires resettlement, the identified resettlement sites shall be visited and a brief socio-economic profile of the land and its current resident population shall be indicated.

(7) Based on the data collected in above processes and in consultation with the affected families and key stakeholders, the Social Impact Assessment Team shall identify and assess the nature, extent and intensity of the positive and negative social impacts associated with the proposed project and land acquisition.

(8) (i) The Social Impact Assessment process shall also include the preparation of a Social Impact Management Plan which shall contain provision for the ameliorative measures to be undertaken to address the social impacts identified in the course of the assessment.

(ii) The Social Impact Assessment team shall assess the viability of impact mitigation and management strategies with clear indication of costs, timelines and capacities.

(iii) The Social Impact Management Plan shall include the following measures, namely:—

(a) measures specified in terms of rehabilitation, resettlement and compensation for all categories of affected families;

(b) measures to be undertaken by the Requiring Body as per the project proposal and other relevant project documents; and

(c) additional measures being undertaken by the Requiring Body, in response to the findings of the Social Impact Assessment process and public hearings.

(9) The Social Impact Assessment shall provide a conclusive assessment of the balance and distribution of the adverse social impacts and social costs and benefits of the proposed project and land acquisition, including the mitigation measures, and provide an assessment as to whether (i) the benefits from the proposed project exceeds the social costs and adverse social impacts that are likely to be experienced by the affected families or (ii) even after the proposed mitigation measures, the affected families will remain at risk of being economically or socially worse, as a result of the land acquisition and resettlement.

9. *Public hearings.*— (1) Before commencement of the process of Social Impact Assessment, the public hearing shall be held in the affected area.

(2) The date, time and venue of the public hearing shall be announced and widely published at least three weeks in advance through public notifications in all the villages within a radius of five kilometers of the land proposed to be acquired, advertisement in the local newspapers, radio and through direct communication with Gram Panchayat or Municipality or Municipal Corporation and by uploading the information on the website of the District Collector and the Government.

(3) Public hearings shall be conducted by inviting the Gram Sabhas of the areas which are within a radius of 5 kilometres of the proposed land to be acquired. The venue for public hearing shall be preferably on the site of the land proposed to be acquired or its vicinity.

(4) (i) A member of the Social Impact Assessment team shall facilitate the public hearing which shall be organized through the local administration with the designated Government officers of appropriate level.

(5) The Gram Panchayat or Municipal Ward representatives shall also be included in all the decisions regarding the arrangements for the public hearings in their respective areas.

(6) All the proceedings shall be held in the local language to ensure that all the participants could understand and express their views.

(7) Representatives of the Requiring Body and designated land acquisition and Rehabilitation and Resettlement functionaries shall also attend the public hearing and address the questions and concerns raised by the affected families.

(8) Public representatives, local voluntary Organizations and media shall also be invited to attend the public hearing.

(9) The proceedings of the public hearing shall be video recorded and transcribed accordingly. This recording and transcription shall be submitted along with the Social Impact Assessment report and Social Impact Management Plan to Authority conducting the Social Impact Assessment Study.

(10) After the conclusion of the public hearing, the Social Impact Assessment team shall analyze the entire feedback received and information gathered in the public hearing and incorporate the same along with their analysis, in the Social Impact Assessment Report.

(11) Every objection raised during the public hearing shall be recorded and the Social Impact Assessment team shall ensure that the every objection is considered in the Social Impact Assessment Report.

10. *Publication of the recommendations of the Expert Group.*— (1) The recommendations of the Expert Group referred in sub-section (4) and (5) of section 7 shall be published in the Official Gazette and made available in the local language to the concerned village Panchayat, Municipality or

Municipal Corporation, at village level or ward level, in the affected area and in the Offices of the Collector, Sub-Divisional Officer, Land Acquisition Officer, Administrator and the Mamlatdar for inspection of the public and shall be published in atleast two local newspapers having wide circulation in the affected area and shall be also uploaded on the website of the District Collector and the Government.

11. *Publication of the decision of the Government.*— The decision of the Government under sub-section (2) of section 8 shall be published in the Official Gazette and made available in the local language to the concerned village Panchayat, Municipality or Municipal Corporation at village level or ward level, in the affected areas and in the Offices of the Collector, Sub-Divisional Officer, Land Acquisition Officer, Administrator and the Mamlatdar for inspection of the public and shall be also uploaded on the website of the District Collector and the Government.

12. *Web-based Work Flow and Management Information System for Land Acquisition and Rehabilitation and Resettlement.*— The Government shall create a dedicated, user-friendly website that may serve as a public platform on which the entire work flow of each acquisition case will be hosted, beginning with the notification of the Social Impact Assessment and tracking each step of decision-making, implementation and audit.

13. *Inventory of Waste, Barren and Unutilised Land.*— To ensure acquisition of minimum land and to facilitate the utilisation of unutilised public lands, the Government shall prepare a district level inventory report of waste, barren and unutilised public land, and land available in the Government land bank and such inventory report shall be made available to the Social Impact Assessment team and Expert group. The inventory report shall be updated from time to time. Such land can also include the tenanted land or other private lands which are kept fallow continuously for a period of three years.

CHAPTER-IV

Process for obtaining prior consent

14. *Prior Consent of affected families while acquiring land for public-private partnership projects/private companies for public purposes.*— (1) The Government, through the Collector of the concerned district shall initiate the process for obtaining prior consent of the affected families in Form II. The Collector may appoint officers to assist him in the process of obtaining the prior consent.

(2) The Collector shall take necessary steps to resolve outstanding issues related to rights, title to the land in the affected area, so that the affected families are identified for initiating the process of obtaining the prior consent. The Collector shall take special drive for this purpose and complete this exercise within a period of ninety days.

(3) The Collector, after completion of the aforesaid exercise of correcting and updating the land records, and after considering the list of affected families prepared by the Social Impact Assessment Team, shall draw out a list of all affected families from whom consent is required to be obtained. Such list shall be published in the Official Gazette and displayed in conspicuous places in the affected area for atleast ten days before holding a meeting of affected families.

(4) In case of receipt of any objection, the Collector shall decide the same by recording reasons in writing and the same be conveyed to the concerned person within ten days of receipt of such objection by the Collector.

(5) The Collector shall, in consultation with the concerned local body, notify the date, time and venue at least two weeks in advance, for holding the meeting of affected families at the village or ward level. The Gram Sabha shall also be invited for such meeting.

(6) The proposed terms and conditions agreed to by the Requiring Body shall also be made available in local language at least two weeks in advance before holding of such meeting.

(7) In respect of public private partnership projects and projects by private companies, the representatives of the Requiring Body, who are competent to take decision and negotiate the terms of Rehabilitation and Resettlement and compensation and the members of the Social Impact Assessment Team shall be present at such meeting and they shall reply to the questions raised by the affected families. The terms and conditions of Rehabilitation and Resettlement, compensation and other measures committed by the Requiring Body shall be explained to the affected families in the local language and signatures of the affected families as well as of the representative of the Requiring Body shall be obtained on such terms and conditions.

(8) At the conclusion of the meeting, each affected family shall be asked to sign a consent/declaration in Form II to convey his agreement or disagreement for the acquisition of land. A copy of such signed declaration alongwith the terms and conditions shall be made available to him. Such declaration shall be counter-signed by the Collector.

(9) Arrangements shall be made for those who could not attend the meeting of affected families for enabling them to submit their signed consent/declaration to the Collector within fifteen days from the date of such meeting. The signed consent/declaration shall be countersigned by the Collector and a copy of the signed and countersigned consent/declaration alongwith the terms and conditions shall be handed over to each of the affected family.

(10) The prior consent shall be determined on the basis of the signed and countersigned written declarations of such affected families.

15. *Roles and responsibilities of the Government in prior consent process.*— (1) The Government or the authorized officer shall ensure that the following are provided at least three weeks in advance to every person from whom prior consent is sought, in the local language, namely:—

(a) a copy of initial package offered for compensation and rehabilitation and resettlement;

(b) a list of the rights under the revenue laws, the Scheduled Tribes and others Traditional Forest Dwellers (Recognition of Forest Rights) Act, 2006 (Central Act 2 of 2007) and other legislations, enjoyed by the village and its residents;

(2) The Collector or an officer duly authorised by him shall attend the meeting of special Gram Sabhas, Panchayats and affected families.

(3) The Government or the authorized officer shall ensure that all the documents relating to Social Impact Assessment are made available to the affected families and all such information as requested provided to them.

16. *Role and responsibilities of the Requiring Body for consent process.*— (1) The Requiring Body shall authorise its representative competent to take decisions and negotiate terms and conditions of compensation and rehabilitation and resettlement, who shall be present in the meeting of affected families for obtaining the consent and reply to the queries raised by them.

(2) The Requiring Body shall provide all the information as well as any additional information, if required on the project, prior to the taking of consent.

CHAPTER-V

Preliminary Notification for Land Acquisition

17. *Publication of preliminary notification in affected areas.*— (1) The preliminary notification referred to in section 11 shall be issued in Form III.

(2) The preliminary notification shall be published in the Official Gazette, 2 local newspapers having wide circulation. One shall be in regional language, notice in local language in Village Panchayat, Municipality or Municipal Corporation, Notice in the office of District Collector, Sub-Divisional Magistrate,

Special Land Acquisition Officer, concerned Mamlatdar, at conspicuous places in the affected areas and in the office of Talathi and also on the website of District Collector and Government.

(3) After publication of the preliminary notification, the Collector shall ensure completion of the exercise of updating land records, within a period of two months, as specified hereunder:—

- (a) delete the entries of dead persons;
- (b) enter the names of legal heirs of the deceased persons;
- (c) enter the registered transactions of the rights in land such as sale, gift, partition, etc.
- (d) make all entries of the mortgage in the land records;
- (e) delete the entries of mortgage in case the lending agency issues letter towards full payment of loan taken through registered re-conveyance of mortgaged property deeds;
- (f) make necessary entries in respect of all prevalent forest laws;
- (g) make necessary entries in case of the Government land;
- (h) make necessary entries in respect of assets on the land like buildings, trees, wells etc.;
- (i) make necessary entries of share of cultivators in the land;
- (j) make necessary entries of crops grown or sown and the area of such crops; and
- (k) any other entries as deemed fit in respect of land acquisition, rehabilitation and resettlement;

(4) In any case the exercise under sub-rule (3) shall not be carried on beyond the period of six months from the date of publication of the preliminary Notification.

CHAPTER-VI

Rehabilitation and Resettlement Scheme

18. *Preparation of Rehabilitation and Resettlement Scheme by the Administrator.*—

(1) Upon publication of the preliminary notification under sub-section (1) of section 11 by the Collector, the Administrator shall either himself or through authorized Officer conduct a survey and undertake a census of the affected families within a period of two months from the date of publication of such preliminary notification.

(2) For the purpose of the survey to be conducted and the census of the affected families to be undertaken by the Administrator, he shall take into account the Social Impact Assessment report and collect the data from the Village Panchayat, Municipality/Municipal Corporation, as the case may be, and Government records and verify that data by door to door visit of the affected families and by site visits in case of an infrastructure project in the affected area and prepare a draft Rehabilitation and Resettlement Scheme.

(3) The draft Rehabilitation and Resettlement Scheme prepared by the Administrator shall, in addition to the particulars mentioned in sub-section (2) of section 16, contain the following details, namely:—

- (a) list of affected families and displaced families;
- (b) details of infrastructure in the affected area;
- (c) list of land holdings in the affected area;
- (d) list of tress, buildings, other immovable property or assets attached to the land or building which are to be acquired;
- (e) list of trades or businesses in the affected area;
- (f) list of landless people in the affected area;
- (g) list of persons belonging to Scheduled Castes or the Scheduled Tribes, handicapped persons in the affected area;

(h) list of landless agricultural labourers in the affected area;

(i) list of prospective youth for employment in the affected area;

(j) list of monuments, heritage sites and religious places, if they are falling under land proposed for acquisition.

(4) The Administrator shall prepare a comprehensive and detailed draft Rehabilitation and Resettlement Scheme and give wide publicity in the affected area and ensure that the affected persons are informed through publication in the following manner, namely:—

(a) in the Official Gazette;

(b) in at least two daily newspapers having wide circulation in the locality of such area of which one shall be in the regional language;

(c) in the local language in the Village Panchayat, Municipality or Municipal Corporation, as the case may be, and in the offices of the District Collector and the Sub-Divisional Magistrate;

(d) uploaded on the website of the District Collector and the Government;

(e) in the office of Mamlatdar in the affected area;

(5) The Administrator or an officer designated by him shall conduct a public hearing in the affected areas on such a date as he thinks fit but not earlier than fifteen days of the publication of the scheme as prepared by him under sub-section (2) of section 16.

19. Development Plan for Scheduled Castes or Scheduled Tribes Families.— (1) The Development Plan to be prepared under section 41 in cases of a project involving land acquisition on behalf of a Requiring Body which involves involuntary displacement of the Scheduled Castes or Scheduled Tribes families shall be in Form IV.

(2) The resettlement areas predominantly inhabited by the Scheduled Castes and the Scheduled Tribes shall be given land, free of

cost, for community and social gatherings, as decided by the Collector.

20. Publication of Approved Rehabilitation and Resettlement Scheme.— (1) The Commissioner shall, by way of a public notice, publish the approved Rehabilitation and Resettlement Scheme in atleast two local daily newspapers in the affected area, out of which at least one shall be in the local language in the affected areas.

(2) The copies of such scheme shall be made available in the offices of concerned village panchayat, Municipality/Municipal Corporation, concerned Mamlatdar, Sub-Divisional Officer, Collector and Administrator in the concerned area and uploaded on the Government website. The copy of such scheme shall also be made available to any person on demand and on payment of fees as chargeable for providing information under the Right to Information Act, 2005 (Central Act 22 of 2005).

(3) The land, trees, structures etc., shall be valued as on the date of issue of preliminary notification and the total cost of the acquisition shall be deposited by the Requiring Body with the Economic Development Corporation (EDC).

21. Publication of declaration.— (1) After the Requiring Body has deposited in full, the cost of acquisition with the Economic Development Corporation, a declaration referred to in sub-section (1) of section 19 shall be published by affixing a copy thereof in local language at conspicuous places in the affected areas in Form V, Gram Panchayat Office and the office of the village Talathi and urban local bodies and in Official Gazette. The date on which last such publication is made shall be the date of publication of declaration under sub-section (1) of section 19.

22. Recovery of excess amount.— In the case of any default or refusal to pay the excess amount as referred to in sub-section (3) of section 33, the same shall be recovered as an arrears of land revenue under the provisions

of the Goa Land Revenue Code, 1968 (9 of 1969) and such recovery proceedings shall be initiated within a period of three years from the date on which the excess amount is found to have been defaulted or refused to pay.

23. Land Acquisition Award.— The Collector shall after making enquiry and disposal of the objections, if any, raised by the interested persons in pursuance of the public notice published and given under sub-section (1) of section 21, shall make land acquisition Award under section 23 of the Act in FORM VI.

24. Rehabilitation and Resettlement Award.— The Rehabilitation and Resettlement Award referred in section 31 shall be passed in FORM VII.

25. Compensation.— (1) The compensation shall be calculated as per the provisions laid down under sections 26 to 30 read with the First Schedule of the Act.

(2) The payment of compensation shall be made expeditiously through account payee cheques or electronic mail transfer.

26. Limits of extent of land under sub-section (3) of section 2.— The limits of extent of land referred in clause (a) of sub-section (3) of section 2 shall be 30,000 sq. mts. in urban areas and 2,00,000 sq. mts. in rural areas.

27. Limits of Acquisition of Irrigated Multi Cropped Land.— (1) The Government may, by notification in the Official Gazette, specify the percentage of land which can be acquired which is irrigated multi cropped land based on recommendations of the expert groups from time to time, as and when required. This limit of extent of land is to be revised, based on the recommendations of an expert group constituted by Government consisting of representatives of agriculture, farmers, industry, etc., once every three years.

28. Powers, duties and responsibilities of Administrator.— (1) The Administrator shall,—

(a) collect and prepare database for the Social Impact Assessment study and make it available to the Social Impact Assessment Team that carries out the Social Impact Assessment study;

(b) co-ordinate the Social Impact Assessment study process in the district;

(c) publish the notification issued by the Government under sub-section (1) of section 4 in the affected area;

(d) publish the summary of the Social Impact Assessment study report;

(e) issue notices for public hearing;

(f) attend public hearing;

(g) make available the draft Social Impact Assessment study report to the affected families and others concerned;

(h) attend the meeting of the Expert Group assessing the Social Impact Assessment study report;

(i) publish the recommendations of Expert Group in the manner as provided in these rules, in the affected area;

(j) publish the decision of the Government on the acquisition of land in the manner as provided in these rules, in the affected area;

(k) conduct survey and undertake census of the affected families in the manner and within such time, as provided in these rules;

(l) prepare a draft Rehabilitation and Resettlement Scheme;

(m) bring to the knowledge of the people about the draft Rehabilitation and Resettlement Scheme in the manner as provided in these rules;

(n) make available the draft Rehabilitation and Resettlement Scheme to the concerned persons and authorities;

(o) issue and publish notices for public hearing on the draft Rehabilitation and Resettlement Scheme in the affected areas;

(p) conduct public hearing on the draft Rehabilitation and Resettlement Scheme in the affected areas;

(q) give an opportunity to the Requiring Body to make suggestions and comments on the draft Rehabilitation and Resettlement Scheme;

(r) submit the draft Rehabilitation and Resettlement Scheme to the Collector;

(s) publish the approved Rehabilitation and Resettlement Scheme in the affected area;

(t) help and assist the Collector in preparing the Rehabilitation and Resettlement award;

(u) monitor and supervise the progress in Rehabilitation and Resettlement study;

(v) assist in post implementation Social audit of Rehabilitation and Resettlement; and

(w) perform any other work required to be done for Rehabilitation and Resettlement or on the directions issued by Commissioner.

29. Elements of Rehabilitation and Resettlement.— (1) The Government shall ensure that the Administrator commences the Rehabilitation and Resettlement process with the conduct of survey and census of the affected families as per section 16 by taking into consideration the affected families identified by Social Impact Assessment Team.

(2) The draft Rehabilitation and Resettlement scheme prepared by the Administrator as per the Act, shall be based on the Social Impact Management Plan prepared by the Social Impact Assessment Team and shall be developed in consultation with the Gram Sabha or Municipality/

/Municipal Corporation by holding public hearings as provided under section 5 of the Act.

(3) The Administrator shall maintain a record of objections and claims filed in the public hearing and submit the draft Rehabilitation and Resettlement scheme along with his report on the claims and objections to the Collector within two weeks after completion of public hearing.

(4) The Collector shall, within four weeks from the date of receipt of the draft Rehabilitation and Resettlement scheme, convene a meeting with the Rehabilitation and Resettlement Committee at project level, discuss the scheme and submit the scheme to Commissioner along with his suggestions.

(5) The Commissioner shall, after scrutinizing the scheme submitted by the Collector accord approval to the scheme and make it available in public domain, within four weeks.

(6) The summary of the scheme approved by the Commissioner shall be notified in declaration referred under section 19 of the Act.

30. Constitution of Rehabilitation and Resettlement Committee at project level.— The Government shall constitute a Rehabilitation and Resettlement Committee at project level to monitor and review the progress of implementation of the Rehabilitation and Resettlement Scheme and to carry out post-implementation social audits in consultation with the Gram Sabha in rural areas and Municipality/Municipal Corporation in urban areas.

31. Procedure and Payment of Travelling Allowance to Rehabilitation and Resettlement Committee at project level.— (1) The Committee shall have its first meeting when a draft Rehabilitation and Resettlement Scheme has been prepared by the Administrator. The Committee shall discuss the scheme and

make suggestions and recommendations. Thereafter, in subsequent meetings, the Committee shall meet and discuss the progress of the Rehabilitation and Resettlement scheme once in a month till the process of resettlement is concluded.

(2) For the purpose of carrying out the post-implementation social audits, the Committee shall meet once in three months.

(3) The members of the Committee shall be entitled to travelling allowance at such rate as may be specified by the Government from time to time.

(4) The Committee may visit the affected area and discuss with the affected families and may also visit the resettlement area to monitor the resettlement process.

32. Procedure for State Monitoring Committee for rehabilitation and resettlement.— (1) The State Monitoring Committee shall have its first meeting for reviewing and monitoring the implementation of Rehabilitation and Resettlement Scheme for the Project within a month from the date of publication of the approved Rehabilitation and Resettlement Scheme by the Commissioner, and thereafter the State Monitoring Committee meeting shall be held after every six months. If the Committee desires, then it can have its meeting even before expiry of such period of six months.

(2) The allowances payable to the experts associated with Committee shall be same as admissible to the Commissioner or Secretary to the Government.

33. Conditions of service of Land Acquisition, Rehabilitation and Resettlement Authority.—

(1) The Presiding Officer of the Land Acquisition, Rehabilitation and Resettlement Authority shall be appointed by the Government in consultation with the Chief Justice of the High Court of Bombay by notification in the Official Gazette.

(2) There shall be a Registrar of the rank of Junior Scale Officer of the State and other staff

including two employees of the rank of Head Clerk, one stenographer, four clerks, one driver and two peons and one bailiff to be appointed on deputation from the respective cadres of the Government servants.

34. Salaries, allowances, etc. of the Presiding Officer, Registrar and other Officer and employees of the Land Acquisition, Rehabilitation and Resettlement Authority.—

(1) The salary and allowances of the Registrar and other officers and employees of the Land Acquisition, Rehabilitation and Resettlement Authority shall be the same as were admissible to them in their parent Department and a deputation allowance at the rate of ten per cent of their basic salary (which includes Grade Pay) shall be paid to them. Their conditions of service shall be the same as those applicable to their counter parts under the relevant Rules.

(2) The Presiding Officer of the Land Acquisition, Rehabilitation and Resettlement Authority shall be paid salary and other allowances,—

(a) if he is the serving District Judge — As admissible to a District Judge under Judicial Pay Commission.

(b) if he is a retired District Judge — His last salary in the Government service plus ten per cent deputation allowance of the basic salary (which includes Grade Pay).

(c) if he is a qualified legal practitioner for a period exceeding seven years — As per salary payable to District Judge at entry level.

35. Return of unutilized land to the original land owner.—

(1) Where any land acquired under the Act remains unutilised for a period of five years from the date of taking over the possession by the Requiring Body, the same shall be returned to the original owner or owners or their legal heirs, as the case may be, or to the Land Bank by issuing a notice to the Requiring Body for whom the land was

acquired and by giving an opportunity of being heard and by passing necessary order in writing by the Collector in this behalf.

(2) After passing the written order as above, the Collector shall take the possession of the acquired land for the purpose of returning the same to the original owner or owners or their legal heirs, as the case may be, or to the Land Bank as stated in section 101 of the Act.

36. *Manner of recovery of Rehabilitation and Resettlement benefits availed of, by making false claim or through fraudulent means.*— The Collector shall recover any rehabilitation and resettlement benefits claimed falsely or through fraudulent means as arrears of land revenue under the provisions of the Goa Land Revenue Code, 1968 (9 of 1969).

37. *Manner and mode of publication.*— Any publication provided in these Rules shall be in the following manner, namely:—

- (i) publication in the Official Gazette;
- (ii) publication in two widely circulated news papers in the affected areas out of which one shall be in regional language;
- (iii) publication in website of the Department concerned.
- (iv) publication in Gram Panchayat office/office of Talathi/Municipal Council/Municipal Corporation.

By order and in the name of Governor of Goa.

Sudin A. Natu, Under Secretary (Revenue-I).
Porvorim, 10th July, 2019.

FORM I

[See rule 3 (1)]

PROPOSAL FOR ACQUISITION OF LAND

From:

Name:

and/or Designation of the Requiring Body.

To:

1. The District Collector,
_____ Goa District,
_____, Goa.

2. Commissioner, Rehabilitation and Resettlement, _____

It is requested to acquire _____ Sq. mts. of land for which _____ project/ purpose and the details are furnished in Annexure (Appendix) I, II & III along with three copies of Combined Sketch (to scale) showing the lands to be acquired.

The gestation period of the project will be _____ years and _____ months (applicable only if gestation period is more than 5 years).

Requisite cost of acquisition including cost of social impact assessment study (SIA) is available and shall be deposited in your office, as provided under provisions of the Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act, 2013 as and when required by you. It is certified that the land to be acquired was demarcated on the field and all further necessary information and assistance shall be provided on the date/time appointed/stipulated by you.

Your's faithfully
Requiring body.

ANNEXURE-I

Name of the Project

- (1) Name of the Village -
- (2) Name of the Mandal -
- (3) Name of the Municipality/Municipal Corporation -
- (4) Name of the District -
- (5) Survey Nos. to be acquired -
- (6) Total area under request (in hectare/ sq.mts.) -
- (7) Boundaries of the area to be acquired:-

East:-

West:-

North:-

South:-

(8) Area of the agricultural and irrigated multi-cropped land.

(9) Reasons for inclusion of agricultural and irrigated multi-cropped land _____

(10) Details of buildings and other structures, tanks, wells, trees, etc.

(11) Reasons for the inclusion of religious building, graveyard or tomb etc. for acquisition, if any.

Requiring Body

ANNEXURE-II

Name of the Project:-

1. Department or Government or Company, local Authority, Institution:
2. Official designation of the Requiring Body:-
3. Purpose of Acquisition (in detail):-
4. Whether the request is filed u/s. 2(1) of the Act by the Government or Department for its own use hold and control:-
5. Whether the request is filed u/s. 2(1)(a) to 2(1)(f) of the Act:-
6. Whether the request is filed u/s. 2(2)(a) or (b) of the Act:-
7. How many families are affected as described u/s. 3(c)(i) to (vi) of the Act:-
8. Whether the request is filed u/s. 40 of the Act:-
9. If so, on what ground?
10. Has the land for the project been partially purchased from the owners by private negotiation?
11. If so, on what date and on what terms (please state the terms of negotiation in short and attach the copy of it).
12. Date of issue of administrative approval for the project (copy to be attached) in case of Government or department or local authority.
13. Reasons for the delay in filing request, if request is filed after 6 weeks from the date of Administrative Approval of the project in case of Government or department or local authority.
14. By what time possession of the land is required.

Requiring Body

ANNEXURE-III

Certificate to be furnished along with the request for acquisition of land by the Requiring Body.

Name of the Project:-

- (1) Certified that the project for which the land is sought to be acquired has been administratively approved vide Department letter No. _____ dated _____ for acquisition under the Act (Copy of letter attached).
- (2) The estimated cost of the project is of Rs. _____ and necessary budget was sanctioned and funds are available towards cost of acquisition.
- (3) The Department undertakes to pay the full amount in case of decree by the Land Acquisition, Rehabilitation and Resettlement Authority/High Court/Supreme Court as and when asked to do so by the Collector.

Requiring Body.

ANNEXURE "A"

[See rule 3 (3)]

Part I. List of socio-economic and cultural parameters to be covered by the SIA

- Demographic details of the population in the project area, age, sex, caste, religion, literacy, health and nutritional status.
- Poverty levels.

- Vulnerable groups: Women, children, the elderly, women-headed households, the differently abled.
- Kinship patterns and women's role in the family.
- Social and cultural organization.
- Administrative organization.
- Political organization.
- Civil society organizations and social movements.
- Land use and livelihood.
 - o Agricultural and non-agricultural use.
 - o Quality of land-soil, water, trees etc.,
 - o Livestock.
 - o Formal and informal work and employment.
 - o Household division of labor and women's work.
 - o Migration o Household income levels.
 - o Livelihood preferences o Food security.
- Local economic activities.
 - o Formal and informal, local industries.
 - o Access to credit.
 - o Wage rates.
 - o Specific livelihood activities women are involved in
- Factors that contribute to local livelihoods.
 - o Access to natural resources.
 - o Common property resources.
 - o Private assets.
 - o Roads, transportation.
 - o Irrigation facilities.
 - o Access to markets.
 - o Tourist sites.
 - o Livelihood promotion programmes.
 - o Co-operatives and other livelihood-related associations.
- Quality of the living environment.
 - o Perceptions, aesthetic qualities, attachments and aspirations.
 - o Settlement patterns.
 - o Houses o Community and civic spaces.
 - o Sites of religious and cultural meaning.
 - o Physical infrastructure (including water supply, sewage systems etc.).
 - o Public service infrastructure (schools, health facilities, anganawadi centers, public distribution system).
 - o Safety, crime, violence.
 - o Social gathering points for women.

Part II. Key impact areas*Impacts on land, livelihoods and income*

- Level and type of employment.
- Intra-household employment patterns.
- Income levels.
- Food security.
- Standard of living.
- Access and control over productive resources.
- Economic dependency or vulnerability.
- Disruption of local economy .
- Impoverishment risks.
- Women's access to livelihood alternatives.

Impacts on physical resources

- Impacts on natural resources, soil, air, water, forests.
- Pressures on land and common property natural resources for livelihoods
- Impacts on private assets, public services and utilities.
- Capacity of existing health and education facilities.
- Capacity of housing facilities.
- Pressure on supply of local services.
- Adequacy of electrical and water supply, roads, sanitation and waste management system.
- Impact on private assets such as bore wells, temporary sheds etc.
- Health impacts — Health impacts due to in-migration.
- Health impacts due to project activities with a special emphasis on.
- Impact on women's health.
- Impact on the elderly
- Impacts on culture and social cohesion.
- Transformation of local political structures.
- Demographic changes.
- Shifts in the economy-ecology balance.
- Impacts on the norms, beliefs, values and cultural life.
- Crime and illicit activities — Stress of dislocation.
- Impact of separation of family cohesion — Violence against women.

Impacts at different stages of the project cycle

The type, timing, duration, and intensity of social impacts will depend on and relate closely to the stages of the project cycle. Below is an indicative list of impacts

- Pre-construction phase.
- Interruption in the delivery of services.
- Drop in productive investment.
- Land speculation — Stress of uncertainty.

Construction phase

- Displacement and relocation.
- Influx of migrant construction workforce.
- Health impacts on those who continue to live close to the construction site operation phase.
- Reduction in employment opportunities compared to the construction phase.
- Economic benefits of the project.
- Benefits on new infrastructure.
- New patterns of social organization.

De-commissioning phase

- Loss of economic opportunities.
- Environmental degradation and its impact on livelihoods.

Direct and indirect impacts

- "Direct impacts" will include all impacts that are likely to be experienced by the affected families.
- "Indirect impacts" will include all impacts that may be experienced by those not directly affected by the acquisition of land (i.e. Direct land and livelihood losers), but those living in the project area.

Differential impacts

- Impact on women, children, the elderly and the different abled.
- Impacts identified through tools such as Gender Impact Assessment Checklists, and Vulnerability and Resilience Mapping Cumulative impacts.
- Measureable and potential impacts of other projects in the area along with the identified impacts for the project in question — Impact on those not directly in the project area but based locally or even regionally.

Part III. Table of Contents for SIA Report and Social Impact Management Plan Chapter Contents

Executive Summary	<ul style="list-style-type: none"> (a) Project and public purpose. (b) Location. (c) Size and attributes of land acquisition. (d) Alternatives considered. (e) Social Impacts. (f) Mitigation measures. (g) Assessment of social costs and benefits.
Detailed Project Description	<ul style="list-style-type: none"> (a) Background of the project, including developers background and governance/management structure. (b) Rationale for project including how the project fits the public purpose criteria listed in the Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act, 2013. (c) Details of project size, location, capacity, outputs, production targets, cost, risks. (d) Examination of alternatives. (e) Phases of project construction. (f) Core design features and size and type of facilities.

	<ul style="list-style-type: none"> (g) Need for ancillary infrastructural facilities. (h) Work force requirements (temporary and permanent). (i) Details of SIA/EIA if already conducted and any technical feasibility reports. (j) Applicable legislations and policies.
Team composition, approach, methodology and schedule of the SIA	<ul style="list-style-type: none"> (a) List of all team members with qualifications. Gender experts to be included in team. (b) Description and rationale for the methodology and tools used to collect information for SIA. (c) Sampling methodology used. (d) Overview of information/data sources used. Detailed reference must be included separately in the forms. (e) Schedule of consultations with key stakeholders and brief description of public hearings conducted. Details of the public hearings and the specific feedback incorporated into the Report must be included in the forms.
Land Assessment	<ul style="list-style-type: none"> (a) Information from land inventories and primary sources — Describe with the help of the maps. (b) Entire area of impact under the influence of the project (not limited to land area for acquisition). (c) Total land requirement for the project. (d) Present use of any public, unutilized land in the vicinity of the project area. (e) Land (if any) already purchased, alienated, leased or acquired, and the intended use for each plot of land required for the project. (f) Quantity and location of land proposed to be acquired for the project. (g) Nature, present use and classification of land and if agricultural land, irrigation coverage and cropping patterns. (h) Size of holdings, ownership patterns, land distribution, and number of residential houses. (i) Land prices and recent changes in ownership, transfer and use of lands over the last 3 years.
Estimation and enumeration (where required) of affected families and assets	<p>Estimation of the following types of families that are —</p> <ul style="list-style-type: none"> (a) Directly affected (own land that is proposed to be acquired): <ul style="list-style-type: none"> (i) Are tenants/occupy the land proposed to be acquired. (ii) The Scheduled Tribes and other traditional forest dwellers who have lost any of their forest rights. (iii) Depend on common property resources which will be affected due to acquisition of land for their livelihood. (iv) Have been assigned land by the State Government or the Central Government under any of its schemes and such land is under acquisition. (v) Have been residing on any land in the urban areas for proceeding three years or more prior to the acquisition of the land. (vi) Have depended on the land being acquired as a primary source of livelihood for three years prior to the acquisition. (b) Indirectly impacted by the project (not affected directly by the acquisition of own lands). (c) Inventory of productive assets and significant lands.

Socio-economic and cultural profile (affected area and resettlement site)	<ul style="list-style-type: none"> (a) Demographic details of the population in the project area. (b) Income and poverty levels. (c) Vulnerable groups. (d) Land use and livelihood. (e) Local economic activities. (f) Factors that contribute to local livelihoods. (g) Kinship patterns and social and cultural organization. (h) Administrative organization. (i) Political organization. (j) Community-based and civil society-organizations. (k) Regional dynamics and historical change processes. (l) Quality of the living environment.
Social impacts	<ul style="list-style-type: none"> (a) Framework and approach to identifying impacts. (b) Description of impacts at various stages of the project cycle such as impacts on health and livelihoods and culture. For each type of impact, separate indication of whether it is a direct/indirect impact, differential impacts on different categories of affected families and where applicable cumulative impacts. (c) Indicative list of impacts areas include: impacts on land, livelihoods and income, physical resources, private assets, public services and utilities, health, culture and social cohesion and gender based impacts.

ANNEXURE "B"

[See rule 4(4)]

SOCIAL IMPACT MANAGEMENT PLAN

- (1) Approach to mitigation – Measures to avoid, mitigate and compensate impact.
 - Measures that are included in the terms of R&R and compensation as outlined in the Act.
 - Measures that the Requiring Body has stated it will introduce in the Project Proposal.
 - Additional measures that the Requiring Body has stated it will undertake in response to the findings of the SIA process and public hearings.
 - The SIMP must include a description of institutional structures and key person responsible for each mitigation measure and timelines and costs for each activity.
- (2) SIMP Institutional Framework, stating the institutional structures and key person responsible for each mitigation measure.
 - Specify the role of NGOs'/CBOs', if involved.
 - Indicate capacities required and capacity building plan, including technical assistance, if any.
 - Time lines for each activity.
- (3) SIMP Budget and Financing of mitigation plan stating costs of all resettlement and rehabilitation costs; Annual budget and plan of action and Funding Sources with break-up.
- (4) SIMP Monitoring Evaluation-stating key M&E indicators SIMP M&E.
 - Reporting mechanisms and monitoring roles. — Plan for independent evaluation.

(5) Analysis of Costs and Benefits and Recommendation on Acquisition.

- Stating Final conclusions on assessment of public purpose, less displacing alternative, minimum requirements of land, the nature and intensity of social impacts and viable mitigation measures and the extent to which mitigation measures will address costs. The above analysis will use the equity principle as a frame work of analysis for presenting a final recommendation on whether the acquisition should go through or not.

(6) References and Annexure:- For reference and for the information.

ANNEXURE "C"

[See rule 6 (1)(a)]

Terms of Reference, Budget and Processing Fee for the Social Impact Assessment

The State Social Impact Assessment Unit will review the proposal for land acquisition sent by the State Government and produce a project-specific Terms of Reference (ToR) and budget. Based on the ToR and budget, a processing fee will be determined, which must be deposited by the Requiring Body before the notification of the Social Impact Assessment can be issued. The ToR shall include the following information:

- A brief description of the project, project area and the extent of lands proposed for acquisition — The objectives of the Social Impact Assessment and all the activities that must be carried out by the Social Impact Assessment team

- Sequencing, schedule and deadlines for deliverables with dates for the Social Impact Assessment process, based on the size and complexity of the project and land acquisition, and whether consent or consultation of Gram Sabhas and/or land owners is required to be sought.

- The appropriate size and profile of the Social Impact Assessment team required (including field surveyors if needed) to conduct the Social Impact Assessment for the specific project.

- A project – specific budget based on the ToR, with a clear break-up of costs for each item/activity.

- The schedule for the disbursement of funds to the Social Impact Assessment team tied to clearly-defined deliverables in the Social Impact Assessment process. The processing fee will be determined based on the ToR and budget developed for each specific project and will be based on the type, size, location and sensitivity of the project and the land proposed for acquisition.

- Information regarding the processing fee bands and the cost for separate components/line items must be made consistent and easily accessible, so that the Requiring Body can factor this into its costs in advance. These rates must be reviewed and revised from time to time.

- A fixed proportion of the fee will go towards meeting the costs of the State SIA Unit.

FORM II

[See rule 14 (1)]

PART-A. PRIOR WRITTEN CONSENT/DECLARATION FORM

(For Public-Private and Private Purpose)

Rule _____

Sr. No.

Details of Affected Land Owners/Persons Concerned

- (1) Name of the person(s) in whose name the land is registered
- (2) Name of the spouse:
- (3) Name of father/mother:
- (4) Address:
- (5) Village/Basti:
- (6) Gram Panchayat/Municipality/Township:
- (7) Tehsil/Taluka:
- (8) District:
- (9) Name of other members in the family with age: (including children and adult dependents):
- (10) Extent of land owned:
- (11) Disputed lands if any:
- (12) Pattas/leases/grants, if any:
- (13) Any other right, including tenancy, if any:
- (14) Regarding the acquisition of my land by the Government, for Public-Private projects and for Private companies for public purpose or for private purpose. I wish to state the following (please circle one of the below): I have read/readout the contents of this consent form and explained to me in _____ language and I agree to this acquisition.

OR

I do not agree to this acquisition.

Signature/Thumb impression of the affected family(s) and Date 20-06-2014.

Date and Signature of designated district official receiving the signed form.

FORM III

{See rule 17 (1)}

Preliminary Notification

No. _____

Dated: _____

Whereas it appears to the Collector that a total of _____ acres land is required in the _____ Village _____ Mandal _____ District for public purpose, namely, _____ Social Impact Assessment Study was carried out by Social Impact Assessment Committee and a report submitted/ /preliminary investigation was conducted by a team constituted by District Collector as laid down under rule 4. The summary of the Social Impact Assessment Report/preliminary investigation is as follows (Attach copy of SIA report):

A total _____ (No.) families are likely to be displaced due to the land acquisition. The reason necessitating such displacement is given below.

_____ is appointed as Administrator for the purpose of rehabilitation and resettlement of the affected families. Therefore it is notified that for the above said project in the _____ village of _____ Mandal _____ District a piece of land measuring, _____ hectares viz., _____ hectare of standard measurement, whose detail description is as following, is under acquisition:

Sr. No.	Survey No.	Type of Title	Type of Land	Area under Acquisition (in acre)	Name & Address of person interested	Boundaries N. S. E. W.
		Trees Variety Number		Structures Type Plinth area		

This notification is made under the provisions of Section-11(1) of the Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act, 2013 (Act No. 30 of 2013), to all whom it may concern.

A plan of the land may be inspected in the office of the District Collector and _____ on any working day during the working hours.

The Government is pleased to authorize Officer _____ and his staff _____ to enter upon and survey land, take levels of any land, dig or bore into the sub-soil and do all other acts required for the proper execution of their work as provided and specified in section 12 of the said Act.

Under section 11(4) of the Act, no person shall make any transaction or cause any transaction of land i.e. sale/purchase, etc., or create any encumbrances on such land from the date of publication of such notification without prior approval of the Collector.

Objections to the acquisition, if any, may be filed by the person interested within 60 (sixty days) from the date of publication of this notification as provided under section 15 of the Act before District Collector.

Since the land is urgently required for the project falling within the purview of section 40(2) and the same has approval of the parliament, it has been decided not to carry out the Social Impact Assessment Study, vide G.O.No. _____, _____, dated _____ (Strike if not applicable).

Encl: As above.

Place:

Date:

District Collector

FORM IV

[See rule 19 (1)]

Sr. No.	Name of the Claimant/ /family head	Permanent Address	Entitlements (See section 31, 41 and Second Schedule of the Act)	Remarks
			1. Land up to one acre for agricultural, horticultural, cattle grazing field per family shall be provided.	
			2. Provision of dwelling housing unit per family, drinking water facility toilet etc.	
			3. One time financial assistance of One lakh fifty thousand rupees per family shall be given.	
			4. For landless laborers employment shall be provided under MNREGA or/and any other job providing scheme of the Government.	

5. Skill development through different training programs for the youth of affected family.
6. Subsistence grant for displaced family allowance equivalent to Rupees Three thousand per month for a year from the date of award.
7. For cattle shed and petty shop minimum Rupees twenty five thousand.

- (a) Details of Land rights due, but not settled:
- (b) Details of actions for restoring titles of the Scheduled Tribes as well as the Scheduled Castes on the alienated land by undertaking a special drive.
- (c) Programme for development of alternate fuel, fodder and non-timber forest produce resources on non-forest lands within a period of five years, sufficient to meet the requirements of tribal communities as well as the Scheduled Castes.

FORM V

[See rule 21 (1)]

Declaration by Government

No. _____

Dated: _____

Whereas it appears to the Government that a total of _____ acres land is required in the Village _____ Mandal _____ District _____ for public purpose, namely,

Therefore declaration is made that a piece of land measuring,acres viz;... hectares of standard measurement under acquisition for the above said project in the Village Mandal District whose detailed description is as following:-

Sl. No.	Survey No.	Type of Title	Type of Land	Area under Acquisition (in hectare)	Name & Address of person interested	Boundaries N.S.E.W.
Trees						
Variety		Number				
Structures						
Type		Plinth area				

This declaration is made after hearing of objections of persons interested and due enquiry as provided u/s 15 of the Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act, 2013 (30 of 2013). The number of families likely to be resettled due to Land Acquisition is _____ for whom Resettlement area has been identified, whose brief description is as following:-

Village _____ Mandal _____ District _____ Area _____ (in acres).

Mines of coal, iron-stone, slate or other minerals lying under the said land or any particular portion of the said land, except such parts of the mines and minerals which may be required to be dug or removed or used during the construction phase of the project for the purpose of which the land is being acquired, are not needed.

A plan of the land may be inspected in the office of the Land Acquisition Officer & on any working day. A summary of the Rehabilitation and Resettlement Scheme is appended.

Encl: As above.

Secretary Revenue

FORM VI

(See rule 23)

Land Acquisition Award*Land Acquisition Case No.*

Name of the Project –

Number and date of declaration under which the land is to be acquired.

Situation and extent of the land in hectares, the number of field plots on the survey map, the village in which situated with the number of mile plan if any.

Description of the land, i.e., whether fallow, cultivated, homestead, etc. If cultivated, how cultivated?
Source of irrigation.

Names of persons interested in the land and the nature of their respective interests.

Amount allowed for the land itself, without trees, buildings etc., if any

Amount allowed out of such sum as compensation for the tenants interest in the land.

Basis of calculation:

Amount allowed for trees, house or any other immovable property.

Amount allowed for crops.

Additional compensation on the market value under section 30(3).

Damages under section 28 of Act 30 of 2013.

Solatium u/s 30(1).

Award under section 23 and 30 of Act 30 of 2013.

Particulars of abatement of Government Revenue, or of the capitalized value paid, the date from which the abatement takes effect.

Apportionment of the amount of compensation	Serial No.	Name of claimants	Amount payable to each	Bank A/c No.	Remarks
Area (in hectares)					

Date on which possession was taken u/s. 38(1) & 40(1) of Act of 30/2013.

If u/section 40(1) the number and date of the order of Government giving authority to do so.

Date:

Signature

FORM VII

(See rule 24)

Rehabilitation and Resettlement Award*Land Acquisition Case No.*

1. Name of the Project–
2. Number and date of declaration under which the land is to be acquired.
3. Situation and extent of the land in acres, the number of field plots on the survey map, the village in which situated with the number of mile plan if any.
4. Description of the housing units, transportation cost, housing allowances, annuity, employment subsistence grant, cattle shed, petty shop, one time resettlement allowances etc.
5. Name/Names of persons interested in the land and the nature of their respective claim for rehabilitation and resettlement.

6. Apportionment of the amount of compensation Area (in hectares).	Sl. No.	Name of claimants/ /affected family	R & R entitlements	Banks A/c. No.	Amount payable to each	Non monetary entitle- ment	Remarks
---	---------	--	--------------------	-------------------	------------------------------	-------------------------------------	---------

(i) House to be allotted

- (ii) Land to be allotted
- (iii) Fishing rights
- (iv) Annuity
- (v) Employment transportation cost, Housing allowances
- (vi) Annuity
- (vii) Employment
- (viii) Subsistence grant
- (ix) Cattle shed, petty shop
- (x) One time resettlement allowances
- (xi) One time resettlement allowances.

7. Date on which R & R entitlement given to the affected family.
8. Basis of calculation.
9. Amount allowed for trees, houses or any other immovable things.
10. Amount allowed for crops.
11. Additional compensation on the market value under section 30(3).
12. Damages under section 28 of Act 30 of 2013.
13. Solatium u/s 30(1).
14. Award under section 23 and 30 of Act 30 of 2013.
15. Particulars of abatement of Government Revenue, or of the capitalized value paid, the date from which the abatement takes effect.

Apportionment of the amount of compensation	Serial No.	Name of Claimants	Amount payable to each	Bank A/c. No.	Remarks
---	------------	-------------------	------------------------	---------------	---------

Area (in hectares)

16. Date on which possession was taken u/section 38(1) & 40(1) of Act of 30/2013.

If U/section 40(1), the number and date of the order of Government giving authority to do so.

Date:

Signature

Order

14/59/2017-RD(Part-II)/2326

Read: Order No. 14/59/2017-RD dated 16-04-2018.

Government of Goa has approved the proposal of setting up the Citizen Services Centre (CSC) at Quepem and Canacona Taluka to deliver the various Citizen Centre Services of various Government Departments to the Citizens.

The Citizen Services Centre (CSC) will be set up at Ground Floor, Government Building, behind RTO Office, Quepem Taluka and CSC outlet located at Canacona Bus Stand, Canacona Taluka respectively. The same shall be brought into force w.e.f 1st July, 2019.

The applicant/people should therefore avail this service through Citizen Services Centre (CSC) only.

The details of services provided through CSC with the prescribed rate are as under:—

Sr. No.	Services	Fees
1.	Every certified computerised copy of a serial number or entry in the record of rights, register of mutations and from the registers, accounts and records, other	Rs. 45/- for the first page and @ Rs. 15/- for every additional page.

than maps, maintained by a Talathi under section 8 of the Code.	
2. Every certified copy of an entry in the register of property maintained by the City Survey Officer (Form D)	Rs. 60/-
3. Every certified copy of a map of a survey number or of a sub-division of a survey number or of any (uncoloured) map of any immovable property prepared under clause (a) of section 101 of the Code.	Rs. 150/- per Survey Number/Sub-Division Number
4. Every certified copy of a map of a survey number or of a sub-division of a survey number or of an ordinary [uncoloured] map or plan of any immovable property prepared under section 56 of the Code.	Rs. 150/- per Survey Number/Sub-Division Number
5. Every certified computerized copy of a map of a survey number or of a sub-division of a survey number or of map or plan of any immovable property prepared under section 56 of the Code.	Rs. 180/- per Survey Number/Sub-Division Number
6. Every certified copy of computerized map of a survey number or of a sub-division of a survey number or of map or plan of any immovable property prepared under section 56 of the Code with details of Form I appended to the Goa, Daman and Diu Land Revenue (Records of Rights and Register of Cultivators) Rules, 1969.	Rs. 180/- per Survey Number/ Sub-Division Number
7. Every certified copy of a map or plan of a non-agricultural survey number or a sub-division of such a survey number or of an extract of city survey prepared under section 65 of the Code.	Rs. 150/- per Survey Number/Sub-Division Number
8. Every certified computerized copy of a map or plan of a non-agricultural survey number or a sub-division of such a survey number.	Rs. 180/- per Survey Number/Sub-Division Number
9. Every certified computerized copy of full size copy of P. T. Sheet.	Rs. 180/- for a Survey Number/Sub-Division Division Number and Rs. 80/- for remaining each Survey Number/Sub-Division Number
10. Every certified copy of following map or plan or certified computerized copy of a map or a plan or of any portion of map or plan (coloured copies with all details).	
(a) detail Village map (As per the available scale)	Rs. 450/- for a copy upto 10 P.T. Sheets and Rs. 100/- for each additional P.T. Sheet with all details.
(b) Taluka map with village Boundary details (As per the available scale)	Rs. 1000/-
(c) District map with Taluka Boundary (As per the available scale)	Rs. 2000/-
(d) Map of State of Goa (As per the available scale)	Rs. 2500/-
11. Every certified copy of Form XV/Resurvey map under section 65-A of the Code	Rs. 220/- per Survey Number/Sub-Division Number.

12. Every digitally signed copy of a map of survey number or of a Sub-Division of a survey number or plan of any immovable property prepared under section 56 of the Code with the details of Form I appended to the Goa, Daman and Diu Land Revenue (Record of Rights and Register of Cultivators) Rules, 1969	Minimum of Rs. 220/- per Survey Number/ /Sub-Division Number.
13. Every digitally signed copy of a map or plan of survey number or a sub-division of a survey number prepared in Form J appended to the Goa, Daman and Diu Land Revenue (City Survey) Rules, 1969 (Integrated Land Record)	Rs. 250/- per Survey Number/Sub-Division Number.
14. Every digitally signed copy of a map of a survey number or of a sub-division of a survey number or of a map or plan of any immovable property prepared under section 56 of the Code	Minimum of Rs. 200/- per Survey Number/ /Sub-Division Number.

CERTIFICATES

Sr. No.	Name of the e-Services	Fees
1.	Residence Certificate	50/-
2.	Domicile Certificate	50/-
3.	Mediclaim Certificate	50/-
4.	Divergence Certificate	50/-
5.	Caste Certificate	50/-
6.	Sound Permission	50/-

It is further informed that no services in the form of Certificate or the services which are processed through e-district module will be issued from office of concerned Mamlatdar, Dy. Collector and Collector & DSLR.

Sudin A. Natu, Under Secretary (Revenue-I).

Porvorim, 9th July, 2019.

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